**Material Information Sheet: Outgoing**

Date

※Please fill out the below form and check the appropriate box.

**【Check of the appropriate department in advance】**

(1) The material is managed by the Clinical Bioresource Center.

　☐YES ☐NO →If YES, please contact Clinical BioResource Center (cbrc@kuhp.kyoto-u.ac.jp)

(2) The material is provided with charge

　☐YES ☐NO →If YES, please contact MTA, Intellectual Property Division, Office of Society Academia Collaboration for Innovation (mta@saci.kyoto-u.ac.jp)

(3) Have already concluded or will soon conclude a collaborative research agreement, etc. on research using the material to be provided.

　☐YES ☐NO →If YES, please contact the department in charge of the contract (e.g. External Funding Section (Gaibu Shikin), iACT).

**【Provider Information】**

|  |  |  |  |
| --- | --- | --- | --- |
| Provider Scientist |  | Affiliation |  |
|  |  | Title |  |
| Email |  | Tel |  |

**【Material Information】**

|  |  |
| --- | --- |
| Name of the material  please write the official name |  |
| Outline and origin | Please write the receptor gene for plasmids. Especially for cells, please write the general name like “renal cells” or “kidney cells”, and also write a derivation, like “mouse-derived” or “of human origin”. |
| Originator | Originator: Provider Scientist  Scientist in other Lab (Name: Affiliation: )  Developed in (mm/yyyy)  Developed at Kyoto Univ.  Previous affiliated Organization (Name: )  Others (Name & Relationship) |
| Category | plasmids (nucleic acids)  →cDNA/mRNA genomic　DNA others（　　　　　　　　　　　　　　　　）  chemical compound　cell/cell lines　tissue　　antibody/proteins  microbe, bacteria, virus etc.  mouse　　rat　　　data/software　others（　　　　　　　　　　　　　　　）  For transgenic mice: please check the plasmids and the mouse box |
| Quantity or amount  please fill in the unit | （e.g.: live mouse, culture plate, tube, gram） |

**【Recipient information】**

**For-profit entity（including company）****Non-profit Institution****University**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of corporate body | （Country：　　　　　　　　　　　　　　）  Please forward the email from the Recipient institution to [mta@contracts.med.kyoto-u.ac.jp](mailto:mta@contracts.med.kyoto-u.ac.jp) and let me know the contact address for the technology licensing office. | | |
| Principal Investigator |  | Affiliation |  |
|  |  | Title |  |
| Email |  | Tel |  |

**【Preliminarily procedures】**

YES NO　　1. Provide this material to overseas.

If YES→ Please complete the security export control related "Pre-screening Sheet for Transfer of Technologies and/or Export of Goods" (Form 2) procedures before concluding an MTA. (<https://www.medhp.kyoto-u.ac.jp/adm/wp-content/uploads/guide-research/guide_suishin-research_suishin/Form-2-Pre-screening-Sheet-for-Transfer-of-Technologies-Export-of-Goods_20210127a.xlsx>) Please ask: [a40kokusai@mail2.adm.kyoto-u.ac.jp](mailto:a40kokusai@mail2.adm.kyoto-u.ac.jp)

☐YES ☐NO　　2. This material falls into the GMO and needs to take a measure for preventing the dissemination of the Material according to Convention on Biological Diversity.

（<https://www.kyoto-u.ac.jp/en/research/research-compliance-ethics/dna>)

If YES→ In accordance with the law and regulations, please follow the appropriate procedures and inform the provider of the required information.

☐YES ☐NO　　3. As this Material has toxicity or pathogenicity, it needs caution when handling.

(<https://www.kyoto-u.ac.jp/ja/research/rule/ethic/pathogen>)

If YES→ If you need to follow specific guidelines or laws for handling, please check the guidelines or laws above.

☐YES ☐NO　　4. This material (transfer) requires notification to and approval by the Ethics Committee.

（<http://www.ec.med.kyoto-u.ac.jp/>）Japanese site

If YES→☐Pending approval　　OR　☐Approved (approved No.：　　　　　　　　　　　　　　　　　　）

YES NO　　5. This material is of human origin.

If YES→If applicable to human biological samples, please read through these Guidelines below. Japanese Only

(<https://www.kyoto-u.ac.jp/uni_int/kitei/reiki_honbun/w002RG00001488.html>)

京都大学における医療情報・ヒト生体試料の学外への提供についての指針

(<https://ku1.cybozu.com/g/cabinet/index.csp?hid=38167&sp=0>)

ヒト生体試料の外部機関への移転における共通ガイドライン, at Part 6 Health and Safety (included in a zip file 【医学】例規類集from the link above)

**【Development of the material】**

YES NO　　6. Material was developed using materials provided or purchased from a third party (including materials purchased with the terms and conditions of use).

If YES, please send us a copy of the contract for the provision of the material or the documents related to the terms and conditions for handling of the purchased material.

(Name of the third party organization: 　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　)

→☐Contain whole or part of the provided/purchased materials.

　　　　　　　　 →☐Does not contain any provided/purchased materials.

YES ☐NO　※7. This material was developed in collaborative research

(Name of collaborative research organization: 　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　)

☐YES ☐NO　※8. This material was developed in contract research

(Name of contract research organization: 　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　)

☐YES ☐NO　※9. This material was developed with the aid of a grant

(Name of granting agency or program: 　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　)

☐YES ☐NO　　10. This material was developed by our own research without any aid above.

※If the answer to questions 7 to 9 is YES, please submit any relevant contracts or research plans.

**【Value for the material】**

☐YES ☐NO　　11. This material is undisclosed or unpublished → If appreciable NO, please provide relevant　papers here:( )

☐YES ☐NO　　12. Plan to provide information and know-how together with this material.

If YES (choose one) ☐All the information to be provided is public knowledge.

　　　　　 ☐Including undisclosed information

☐YES ☐NO 13. Alternatives to this material are generally available or can be purchased from elsewhere.

☐YES ☐NO 14. This material has been provided to a third party in the past.

**【Handling of the research results】**

☐YES ☐NO　　15. In publishing the research results to be obtained by use of this Material by the Recipient Scientist, an acknowledgment to the Provider Scientist is requested.

☐YES ☐NO　　16. In publishing the research results to be obtained by use of this Material by the Recipient Scientist, including as a co-author of such publication is requested. Provided that, such inclusion does not violate social norms and the standards and regulations of academic societies, etc. considering the degrees of involvement, input, and/or contributions of the Provider Scientist to the research results from the viewpoint of research integrity.

☐YES ☐NO　　17. In publishing the research results to be obtained by use of this Material by the Recipient Scientist, a citation of the following literature(s) is requested.

If YES →Please indicate the relevant paper only if it is different from the paper in question 11 above: ( )

**【Intellectual property】**

☐YES ☐NO　　18. A patent application already filed for this material.

If YES → (patent application number: )

☐YES ☐NO　　19. A patent application is planned for this material

If YES → Approximate date of planned application ( )

☐YES ☐NO　　20. This material has had provided to a third party with charge.

**【The research using the material】**

Outline of the research using the material and expected research period

Outline：

Research period：

**【Other information】**

If you have any comments or information, please write here:

( )