**Material Information Sheet**

**: Incoming (for Addgene)**

Date

※Please fill out the below form and check the appropriate box.

**【Check of the appropriate department in advance】**

☐If you plan a **clinical trial (including Investigator-initiated clinical trial) or Specified Clinical Research** using this material, please ask the Institute for Advancement of Clinical and Translational Science (iACT) whether they will handle this material transfer under such clinical research contract.

**【Recipient Information】**

※If the user scientist is a graduate student, an external researcher, or a visiting researcher, etc., please place the order under the name of the direct supervisor or principal investigator.

|  |  |  |  |
| --- | --- | --- | --- |
| Recipient Scientist |  | Affiliation |  |
|  |  | Title |  |
| Email |  | Tel |  |
| Principal Investigator |  | Affiliation  |  |
|  |  | Title |  |
| Email |  | Tel |  |

**【Material Information】**

|  |  |
| --- | --- |
| Name of the materialPlease write the official name and if you are ordering more than one, please enter the names of the materials together. |  |

**【Provider information】**

|  |  |
| --- | --- |
| Name of corporate body | 　　Addgene　　　　　　　　　　　　　　　（Country：United States of America）Please forward the email from the provider institution to mta@contracts.med.kyoto-u.ac.jp and let me know the contact address for the intellectual property office. |

**【Preliminarily procedures】**

Please also check on related laws and regulations before obtaining (<https://www.kyoto-u.ac.jp/en/research/research-compliance-ethics>）

☐YES ☐NO　　1. This Material falls into the GMO and needs to take a measure for preventing the dissemination of the Material according to Convention on Biological Diversity.

（<https://www.kyoto-u.ac.jp/en/research/research-compliance-ethics/dna>)

If YES→ In accordance with the law and regulations, please follow the appropriate procedures and inform the provider of the required information.

☐YES ☐NO　　2. As this Material has toxicity or pathogenicity, it needs caution when handling.

(<https://www.kyoto-u.ac.jp/en/research/research-compliance-ethics/pathogen>)

If YES→ If you need to follow specific guidelines or laws for handling, please check the guidelines or laws above.

☐YES ☐NO　　3. This material (transfer) requires notification to and approval by the Ethics Committee.

（<http://www.ec.med.kyoto-u.ac.jp/>）Japanese site

If YES→☐Pending approval　　OR　☐Approved (approved No.：　　　　　　　　　　　　）

☐YES ☐NO　　4. This material requires procedures according to the Convention on Biological Diversity and Nagoya protocol when importing the material from the provider's country.

(<https://www.kyoto-u.ac.jp/en/research/research-compliance-ethics/ethics/nagoya-protocol>）

**【The research using the material】**

Outline of the research using the material and expected research period

Outline：

Research period：

☐YES ☐NO　　5.This material is used for human　　（details：　　　　　　　　　　　　　　　　　　　　）

☐YES ☐NO　※6. This material is used with another material provided by a third party (including materials purchased with the terms and conditions of use).

If YES（Material name：

 Third party’s name：　　　　　　　　　　　　　　　　details：　　　　　　　　　　　　　　　　　　　　　　　）

☐YES ☐NO　※7. Collaborative research with a third party.

If YES ☐Collaborative research with a **for-profit** organization

 (Organization’s name：　　　　　　　　　　　　　　　　　　　　　　　　　　 　）

Collaborative research contract：☐concluded・☐not yet or none

☐Collaborative research with a **non-profit** organization

(Organization’s name：　　　　　　　　　　　　　　　　　　　　　　　　　　　　）

Collaborative research contract：☐concluded・☐not yet or none

☐YES ☐NO　※8. Commissioned (contracted) research from a third party

(Research partner’s name: 　　　　　　　　　　　　　　　　　　　　　　　　　)

　　　　　　 　　　　　 If YES　☐Commissioned (contracted) research contract：☐concluded・☐not yet or none

☐YES ☐NO　※9. Funded by a grant（Grant name：　　　　　　　　　　　　　　　　　　　　　　　　　）

If YES　contracts：☐concluded・☐not yet or none

※Please send us a copy of any of the relevant contract or research plans that you have submitted if your answer 6 to 9 is YES.

☐Comment field（　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　）